App. F. 1

*Previous References.* 1943-'44 (P/S)

File No. 108-43

Serial Nos. 1-3

*Later References.*

PRESERVED

P-13

# GENERAL AND REVENUE SECRETARIAT

*Serial Nos.* Three

**Part B for** GC '44

**SUBJECT**

Delegating the Heads of depts the power to purchase punches not exceeding Rs. 4/- p.a.

S(3): GO no M 1032-97/PS & 9.8.'44

To The Heads of depts
The Secretaries to Govt
The DCs & DSs

Supply of punches to the officers of the Police Deptt.

P.S. File No.

Continuation Sheet. Current No. of 1963-64 Page. 1

From, Shri C. [illegible] Officer,

Letter No. A.C. 2093/63-64 dated 4.2.64 May I am requested in the Procurement Section to purchase punches at the rate of Rs. per annum for issue/entries to the Dist. Police Officers as when they are required.

---

Submitted: Punch is an article of Stationery which is not required to be purchased now & then but only once in a way and only for one for each office once for all. As such, the general power for the purchase is not necessary. A limit has also to be fixed as regards the cost of the punch & also the particular type of punch, or else there will be variation in the cost in which the financial limit will be of no avail.

2. If the D.C. considers it necessary to equip the table of every D.S.P & A.S.P (Sub-divisions only) with a punch he can purchase a uniform type of punch at the same cost, viz. Rs 5/- as has been purchased for the Police Training School & Supply Department it may be for all. If approved, he may be asked to look into this aspect of the question as otherwise the proposed purchase of 6 per annum will be more or less

necessary for exercising the requirements of the Number of D.S.P & A.S.P Chikmagalur Offices which in the case of the former is 4 & the latter is 2. Inclusion of the A.S.P for Motor Branch of his office & the A.S.P for the C.I.D. which are more or less separate ~~offices~~ charges, about 20 punches will suffice for the present.

Submitted for orders. If approved, the Secretariat will be consulted unofficially.

14948
CHIEF SECRETARY
20 JUN. 1944
GOVT OF MYSORE

3) The P & S section may also be consulted

19/6

20/6/44

Chief Secy)

4) This may be dealt with in the P & S Section, to which the file may be transferred.

5/6/44

26/6/44

To 5)

The P & S Section Chikmagalur has also to be accorded the purchase & punch already made)

24/6

Medical Br.)

GEN. & REV. SECRETARIAT
26 JUNE 1944
MEDICAL BRANCH

6)

Sales: this may, perhaps, be referred to the Superintendent of Stationery unofficially for remarks in the first instance

29/6/44

7) Please note if this is one of the articles now available in the D.G.S.D.

Secd. It is ascertained that punches are (stocked and supplied from the Stationery depot.)

BR 3/7/44 GS 3/7

A/ Police Training

1) The purchase of a punch, at a cost of Rs 5/- may be sanctioned by the Principal

2) The Dy Inspr of Police also requests general sanction for the purchase of two punches within a limit of six per annum. The Principal Officers can ask for more also be granted for reasons recording the limit from six to four per year.

Gen! Remarks

Mos 4/7

11) A - may be approved

12) B - is a general question. If it is decided to delegate this limit to the Dy Inspr the same limit has to be done in regard to the Dy Supdt of Police. Perhaps all Heads of major Depts may be authorised to make purchases of punches and the sanctioned grants

OFFICE OF THE MINISTER FOR EDUCATION
Date 7.7.44
No. 170

FINANCE 131
10 JUL 1944
BANGALORE

with Son
Thro
H Secy

GS 5/7

B. May be separately considered,
A I agree

MS 6/7/44

I agree to Note A & B
If we could minimise unnecessary correspondence with Govt, & power to sanction such small items of expenditure is vested in the Heads of Depts.

6724/1

170
COM

15 Fr. Secretary
H Secy
WC

195
10 JUL. 1944
BA

16 1 PM
11.7.44

17) A formal order may issue

Secy
12/7

(The papers in the P.M.S section are being delayed too long. Steps of war-time must be taken to avoid
2/8

18) Submit with 2 drfts. for approval.

CS 2/8/44 19) The number of pounders to be purchased in a year was limited to six in the D.G.P.S letter. It was suggested in the next appreciation to supra that it may be reduced to four. In the General Staff's note of 5/8/44 no such limit is suggested. ~~In the draft put up it~~ Written any limit has to be mentioned in the draft C.O. is for consideration.

Edn. Secy
2/8

151

The draft is all right. A
May issue
W.M.
2/8/44

6724
M

§12: Issued No M1031/P15 & 9.8.'44. To the Dr. of Police

Conveys appl to the purchase of a punch at a cost of Rs 5/- made by the PR, Police Trg Sch, B'lm

§13: Issued G.O. no M1032-97/P15 & 9 8.'44 To the Hds of Depts the Secretariat etc the SDOs Govts

Delegates to the Heads of Depts the power to purchase punches not exceeding Rs 4/- p.a., the cost being met from the sanctioned grants.

Tel. Address:
"POLICE"
PHONE No. 2108.

**POLICE DEPARTMENT.**

OFFICE OF THE
INSPECTOR-GENERAL OF POLICE IN MYSORE,

When replying please quote
No AC.2093/43-44.

*Dated Bangalore,* 4th May *1944.*

FROM

*The Inspector-General of Police in Mysore,*
*Bangalore.*

To

The Chief Secretary to the Government of Mysore,
Bangalore.

Brok

CHIEF S.
SIR, 7. MAY 194

PK 108 43-1

SUBJECT: PURCHASE OF PUNCHES.

I have the honour to state that a punch was sanctioned for the use of the office of the Principal, Police Training School, Bangalore at a cost of Rs.5/- under Sl;25 of chapter XII of Mysore Civil Account Code Vol.I Appendices and forms, but the comptroller has taken objection on the ground that the punch has been treated as a special item of stationery and requires sanction of Government (copy enclosed). I request that the Comptroller may kindly be authorised to admit the above claim in audit, as the punch is very necessary for office use.

Further, requisitions have since been received from the Superintendents of Police Bangalore City and Bangalore District, seeking sanction for the purchase of Punches for their office use. As similar requisitions are received every year from other Districts. I request that Government may be pleased to convey general sanction empowering the Inspector General to purchase and sanction the purchase of Punches within limit of six per annum.

I have the honour to be
Sir,
Your most obedient servant,

S. Narasimhan

INSPECTOR GENERAL OF POLICE.

Letter No.435/A-ii dated 24th April 44 from the Comptroller's office to the I.G. of Police in Mysore.

---

With reference to your letter No.AC.2093/43-44 dated 27th March 44 requesting this office to send a copy of standing order or any authority Government treating the punch as a special item of expenditure requiring Government sanction, I have the honour to state that according to the existing practice a punch is being treated by this office as a special item of stationery article not supplied by the Stationery Depot which requires Government sanction and not as an article of furniture or instrument, the purchase of which can be sanctioned by Heads of Departments up to certain limits according to serial No.25 of Chapter XII of M.C.A.C.Vol.I Appendices and Forms and that no standing order of Government or any other authority in support of the existing practice in the Audit Office is traceable. It may, however, be stated in this connection that objections as above are being taken in the case of other Departments such as the Revenu General and Revenue Secretariat and Government sanction authorising the purchase is also being received and then only the expenditure is being admitted in audit. In the above circumstances, I request you to obtain Government sanction to admit the expenditure in audit.

S/S

Appendix F. G.—1]

SUBJECT Purchase of punches required for use in the Dt. Police offices.

Section PHS.

File No. 108-43 6

Serial No. 2

*Diary No. of letter replied to*

No. 17 1631.

To

The Inspector General of Police in Mysore Bangalore.

General and Revenue Secretariat

( )

*the* *194* .

Date of issue 9/8/44

Signed by Mr. M. R. Rao

Sir,

With ref^e. to your letter No. HC. 2093/43-44 dated 4-5-1944 on the above subject, I am directed to convey approval of Govt. for the purchase of a punch at a cost of Rs 5/- made by the Principal Police Training School, Bdore and to state that the ~~Comptroller~~ to Govt. has been ~~so~~ authorised to admit the above claim in audit.

I am to add that orders

List of enclosures

Copied by

Examined by

will issue separately regarding the general permission sought for ~~[illegible]~~ for the purchase of punches ~~[illegible]~~ required for the officers of good depth.

I have etc.

~~[illegible]~~ Col. Secy. to Govt.
24/4/44
SS

G. R. S. App. F VI—G. 2]

16

SUBJECT.....

.....

.....

Draft

*Diary No. of letter replied to* .....

Section. P.S.

File No. 108-43

Serial No. 3

General and Revenue Secretariat.

( )

*the* 194 .

*Proceedings of the Government of His Highness the Maharaja of Mysore.*

Date of issue 9.8.44 194 .

Signed by Mr. M.R. Rao

~~Read~~ order No. P 1032-97 No.

It has been brought to the notice of Govt. that punches are not stocked and supplied by the Supdt. Govt. Stationery & that these are necessary for use in the offices. ~~After a careful consideration~~ Order thereon.—No.

Govt. are pleased to delegate to the ~~Majority~~ Heads of departments the power of purchasing punches not exceeding ~~Rs. limited~~ 4 per annum, the cost being met from the sanctioned grants.

May this be—

(i) printed? Yes

(ii) treated as a Standing Order? Yes

(iii) published in the Gazette, English Part?

(iv) translated?

(v) placed at the disposal of the Press? No

(vi) published in the Gazette, Kannada Part?

The Heads of departments

" Secretaries to Govt.

" D.Cs of districts.

~~The Board~~

# PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

Order No. M 1032-97/Pts 108-43-3

Dated, Bangalore, the 9 August 1944.

It has been brought to the notice of Government that punches are not stocked and supplied by the Superintendent, Government Stationery and that these are necessary for use in the offices. Government are pleased to delegate to the Heads of Departments the power to purchase punches not exceeding four per annum, the cost being met from the sanctioned grants.

M Ramaraj

for Secretary to Government,
Education Department.

To

The Heads of Departments.
" Secretaries to Government.
" Deputy Commissioners of Districts.

# GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

## GENERAL AND REVENUE DEPARTMENTS.

**G. O. No. M. 1032-97—P. & S. 108-43-3, dated 9th August 1944.**

---

**Punches.**

Sanctions the purchase of ---- for use in offices.

---

ORDER No. M. 1032-97—P. & S. 108-43-3, DATED BANGALORE, THE 9TH AUGUST 1944.

It has been brought to the notice of Government that punches are not stocked and supplied by the Superintendent, Government Stationery, and that these are necessary for use in the offices. Government are pleased to delegate to the Heads of Departments the power to purchase punches not exceeding four per annum, the cost being met from the sanctioned grants.

N. S. HIRANNAYYA,
*Secretary to Government,*
*Education Department.*

To—The Heads of Departments.
The Secretaries to Government.
The Deputy Commissioners of Districts.
Exd.—B. G. S.

WD 220—GPB—400—26-8-44